



# Birthday Party Details

## What's included:

- Entrance fees for up to 25 attendees (adults and children)
- 90 minutes in a private party space
- Decorated 6' round tables and 8' long tables for food and gifts
- Tablecloths, plates, cups, napkins and forks
- SCI gift for the birthday child
- Reserved seating at a program and presenter "shout out" for the birthday child
- Access to SCI for all attendees until we close at 4:00 pm
- 3 parking validations to the SCI parking ramp, upon request. Parking registration required to validate.

## Other Details:

- An admission fee is required for all visitors to the Science Center of Iowa. **ALL attendees (adults and children) are included in your attendee count.**
- Cancellations require a 30-day notice for a full refund, less a \$50 administrative fee. Cancellations with less than 30-day notice, no refunds. We will re-schedule with a date mutually acceptable to the party host and SCI.
- Party rental space is scheduled for 90 minutes. The host family may arrive **up to** 30 minutes prior to the scheduled start time for set up. The 90-minute party is **followed by** a 20-25 minute program in our Adventure Theater.
- **HELIUM BALLOONS, CANDLES, CONFETTI AND GLITTER ARE STRICTLY PROHIBITED.**
- Food and non-alcoholic beverages may be brought in at no extra charge. We do not provide service utensils such as a cake server, nor do we have refrigeration/freezer space.



# Birthday Party Details

Party Timeline	Saturday, 9:30 AM Party	Saturday, 1:00 PM Party	Sunday, 1:00 PM Party
<b>Host arrives</b> Host may arrive up to 30 minutes early to check in, make final payment and set up. <b>Reminder: Helium balloons, candles, confetti and glitter are STRICTLY prohibited in SCI.</b>	9:00 – 9:30 AM	12:30-1:00 PM	12:30 – 1:00 PM
<b>Guests arrive:</b> Attendees arrive through our main entrance. Front desk staff will direct them to party space.	9:30 AM	1:00 PM	1:00 PM
<b>Party time:</b> The host may run the party in the rental space as they wish. All attendees have complete access to all SCI experience platforms as well as presentations in our Planetarium (Star Theater) and Adventure Theater. Attendees are not required to stay in the party space for the duration of the rental period.	9:30 – 11:00 AM	1:00 – 2:30 PM	1:00 – 2:30 PM
<b>Program time:</b> Party attendees are asked to meet in the Adventure Theater approximately 5-10 minutes before the program start time for their reserved seating. If guests do not arrive to the theater in advance will forfeit the reserved seats.	11:00 AM	2:30 PM	2:30 PM
<b>After Party:</b> The party space will close and be cleaned during your program time. Personal belongings must be removed after the program ends. Party attendees have access to SCI until we close at 4:00 PM.	11:25 AM-4:00 PM	3:00– 4:00 PM	3:00 PM-4:00 PM